

May 2017

Date	City	Agency	Time	Workshop	Type	Location	Catalog Course Code	Activity Codes
5/1/17	Nashville	All	8:30-12:00p	Pre-Supervisory Development	Open Enrollment	James K Polk Building, 1st Floor, Training Room 3	PST1000	HR-PST050117-001
5/1/17	Nashville	All	1:00-4:30p	G.R.E.A.T. Customer Service	Open Enrollment	James K Polk Building, 1st Floor, Training Room 3	CFW1000	HR-CFG050117-001
5/1/17	Nashville	All	8:00-5:00p	How to Facilitate Teach back	Certification	James K Polk Building, 1st Floor, Training Room 2	HTFTB1000	HR-HTFTeach-050117-001
5/2/17	Nashville	All	8:30-2:30p	Respectful Workplace: A Manager's Guide to Preventing Workplace Harassment	Open Enrollment	James K Polk Building, 1st Floor, Training Room 3	RWMG1000	HR-RWMG050217-001
5/2/17	Nashville	All	8:30-2:30p	Respectful Workplace: A Staff Guide to Preventing Workplace Harassment	Open Enrollment	James K Polk Building, 1st Floor, Training Room 3	RWST1000	HR-RWS050217-001
5/2/17	Nashville	All	8:30-12:00p	S.T.A.R. Principles	Open Enrollment	James K Polk Building, 1st Floor, Training Room 2	STAR2000	HR-STAR2-050217-001
5/3/17-5/4/17	Nashville	All	8:00-5:00p	Respectful Workplace	Training for Trainers	James K Polk Building, 1st Floor, Training Room 2	RWRC1000	HR-RWT4T-050317-001
5/3/17	Nashville	All	8:30-12:30p	S.M.A.R.T. Performance Planning	Open Enrollment	James K Polk Building, 1st Floor, Training Room 3	STW100	HR-SMART050317-001
5/3/17	Nashville	All	1:00-4:30p	Pre-Supervisory Development	Training for Trainers	James K Polk Building, 1st Floor, Training Room 3	PST1001	HR-PSTT4T-050317-001
5/4/17	Nashville	All	8:30-12:00p	G.R.E.A.T. Customer Service	Training for Trainers	James K Polk Building, 1st Floor, Training Room 3	CFGT1000	HR-CUSTFT4T050417-001
5/8/17	Nashville	All	8:30-12:00p	S.M.A.R.T. Performance Planning	Training for Trainers	James K Polk Building, 1st Floor, Training Room 2	STFM1000	HR-SMARTT4T050817-001

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5/8/17	Nashville	All	8:30-12:00p	Get S.M.A.R.T.er	Open Enrollment	312 Rosa L. Parks Blvd. 3rd Floor Conference Room B	GSPM1000	HR-GSPM050817-001
5/8/17	Nashville	All	1:00-4:30p	Change Management	Open Enrollment	1150 Foster Ave. Nashville, TN 37243	CHMG1000	HR-CM050817-001
5/8/17	Nashville	All	1:00-4:30p	Get S.M.A.R.T.er	Training for Trainers	James K Polk Building, 1st Floor, Training Room 2	GST4T1000	HR-GST4T050817-001
5/9/17	Nashville	All	8:30-12:30p	Performance Coaching	Open Enrollment	James K Polk Building, 1st Floor, Training Room 3	PC1000	HR-PC050917-001
5/9/17	Nashville	All	8:30-12:00p	Performance Coaching	Training for Trainers	James K Polk Building, 1st Floor, Training Room 2	PCT4T1000	HR-PCT4T050917-001
5/9/17	Nashville	All	12:30-4:30p	Quality Decision Making	Open Enrollment	James K Polk Building, 1st Floor, Training Room 3	QDMG2014	HR-QDM050917-001
5/10/17	Nashville	All	8:30-12:00p	Planning and Priority Setting	Open Enrollment	James K Polk Building, 1st Floor, Training Room 3	PAPS1000	HR-PAPS051017-001
5/10/17	Nashville	All	1:00-4:30p	Planning and Priority Setting	Training for Trainers	James K Polk Building, 1st Floor, Training Room 3	PAPST4T1000	HR-PAPST4T051017-001
5/10/17-5/11/17	Nashville	All	8:00-5:00p	How to Facilitate	Certification	James K Polk Building, 1st Floor, Training Room 2	HTF1000	HR-HTF-051017-001
5/11/17	Nashville	All	8:30-12:00p	Quality Decision Making	Training for Trainers	James K Polk Building, 1st Floor, Training Room 3	QDMT4T1000	HR-QDMT4T051117-001
5/11/17	Nashville	All	12:30-4:30p	Competency and Behavioral Based Interviewing	Open Enrollment	James K Polk Building, 1st Floor, Training Room 3	CBBIW1000	HR-CABBI-051117-001
5/15/17	Nashville	All	8:30-12:00p	Building Effective Teams	Open Enrollment	400 Deaderick Street 2nd Floor Stones/Ocoee River Rooms	BET1000	HR-BET051517-001

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5/15/17	Nashville	All	8:30-12:00p	Building Effective Teams	Training for Trainers	James K Polk Building, 1st Floor, Training Room 2	BETT4T1000	HR-BETt4t051517-001
5/15/17	Nashville	All	1:00-4:30p	Developing Direct Reports	Open Enrollment	James K Polk Building, 1st Floor, Training Room 3	DDR1000	HR-DDR051517-001
5/15/17	Nashville	All	12:30-4:30p	Competency and Behavioral Based Interviewing	Training for Trainers	James K Polk Building, 1st Floor, Training Room 2	CABBIT4T100	HR-CABBIT4T051517-001
5/16/17	Nashville	All	8:30-12:00p	S.T.A.R. Principles	Training for Trainers	James K Polk Building, 1st Floor, Training Room 3	START4T10	HR-START4T-051617-001
5/16/17	Nashville	All	1:00-4:30p	Effective Communication	Open Enrollment	James K Polk Building, 1st Floor, Training Room 3	EC1000	HR-EC051617-001
5/16/17	Nashville	All	8:30-12:00p	Developing Direct Reports	Open Enrollment	James K Polk Building, 1st Floor, Training Room 3	DDR1000	HR-DDR051617-001
5/16/17	Nashville	All	1:00-4:30p	Developing Direct Reports	Training for Trainers	James K Polk Building, 1st Floor, Training Room 2	DDRT4T1000	HR-DDRT4T-051617-001
5/17/17	Nashville	All	8:30-12:00p	Change Management	Training for Trainers	James K Polk Building, 1st Floor, Training Room 2	CHMG2000	HR-CMt4t051717-001
5/17/17	Nashville	All	1:00-4:30p	Developing Direct Reports	Open Enrollment	James K Polk Building, 1st Floor, Training Room 2	DDRT4T1000	HR-DDR051717-001
5/18/17	Nashville	All	8:30-12:00p	Effective Communication	Training for Trainers	James K Polk Building, 1st Floor, Training Room 2	ECT4T1000	HR-ECt4t051817-001
5/18/17	Nashville	All	1:00-4:30p	Developing Direct Reports	Open Enrollment	James K Polk Building, 1st Floor, Training Room 2	DDR1000	HR-DDR051817-001
5/19/17	Nashville	All	8:30-12:00p	Developing Direct Reports	Open Enrollment	400 Deaderick Street, 2 nd Floor, Ocoee River Room	DDR1000	HR-DDR052217-001
5/22/17	Nashville	All	8:30-12:00p	Leadership Theory and Practice	Open Enrollment	James K Polk Building, 1st Floor, Training Room 3	LTP1001	HR-LTP052217-001

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5/22/17	Nashville	All	8:30-12:00p	Leadership Theory and Practice	Training for Trainers	James K Polk Building, 1st Floor, Training Room 2	LTP1000	HR-LTPt4t-052217-001
5/22/17	Nashville	All	1:00-4:30p	Developing Direct Reports	Open Enrollment	312 Rosa L. Parks Blvd. 3rd Floor Conference Room C	DDR1000	HR-DDR052217-001
5/23/17	Nashville	All	8:30-12:00p	Effective Presentation Skills	Open Enrollment	James K Polk Building, 1st Floor, Training Room 3	EPSkills1000	HR-EPSkills052317-001
5/23/17	Nashville	All	8:30-12:00p	Effective Presentation Skills	Training for Trainers	James K Polk Building, 1st Floor, Training Room 2	EPS1000	HR-EPSt4t-052317-001
5/23/17	Nashville	All	1:00-4:30p	Self-Management	Open Enrollment	James K Polk Building, 1st Floor, Training Room 2	SM1000	HR-SM052317-001
5/23/17	Nashville	All	1:00-4:30p	Developing Direct Reports	Training for Trainers	James K Polk Building, 1st Floor, Training Room 3	DDRT4T1000	HR-DDRT4T-052317-001
5/24/17	Nashville	All	8:30-12:00p	Managing Up	Open Enrollment	James K Polk Building, 1st Floor, Training Room 3	MUP1000	HR-MUP052417-001
5/24/17	Nashville	All	1:00-4:30p	Managing Up	Training for Trainers	James K Polk Building, 1st Floor, Training Room 3	MU1000	HR-MUt4t-052417-001
5/24/17-5/25/17	Nashville	All	8:00-5:00p	How to Facilitate	Certification	James K Polk Building, 1st Floor, Training Room 2	HTF1000	HR-HTF-052417-001
5/25/17	Nashville	All	8:30-12:00p	Conflict Management	Open Enrollment	James K Polk Building, 1st Floor, Training Room 3	CMGT2000	HR-CMGT052517-001
5/25/17	Nashville	All	1:00-4:30p	Conflict Management	Training for Trainers	James K Polk Building, 1st Floor, Training Room 3	CFMG1000	HR-CFMGt4t-052517-001
5/31/17	Nashville	DOHR	8:00am-5:00pm	How to Facilitate	Certification	505 Deaderick Street 1st Floor Training Room 2	HTF1000	HR-HTF-053117-001



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